

AVC Volunteer Position

Children Choir and Music Leader (Specified)

Wiesbaden - Protestant

Train children as choir and musicians who can assist the chaplain in worship through congregational and special music.

Position Type Ongoing position

Posted 11/7/2008

Duties Protestant Worship is an essential element of religion. It is a mission critical portion of the Commander Master Religious Program in accordance with (IAW) Army Regulation 165-1, para. 2-3.a.

Worship is for all ages of authorized and assigned Soldiers, Civilians, and Dependents.

Children Choir and Music Leaders (CCML) support the worship of a chapel congregation providing support to Chaplains and Chaplain Assistants. CCML rehearse with children or adolescents and prepare music appropriate to the Worship.

All volunteers will work under the Supervision of the Garrison Chaplain through the Sponsoring Chaplain. Resources will be approved and/or provided by the Garrison Chaplain Office.

CCML are SPECIFIED VOLUNTEERS who will:

- Biweekly (or weekly) - Work with the Sponsoring Chaplain and Director of Religious Education to plan, prepare and implement a Children's Church class for 3-10 year olds as appropriate.
- Biweekly (or weekly) - Lead children (3-10 year olds) in music, lessons, and activities which teach Protestant worship and practice. The classes may be made of smaller age spans. The volunteer will clean classroom following the event and notify DRE or Chaplain of supply/resource needs.
- Biweekly (or weekly) - Rehearse music which was selected in coordination with the chaplain.
- Monthly - Assist Chaplain and lay leader/lay reader in order of service through music
- Monthly - Arrive 30 minutes before the service and stay 30 minutes after, to set up and clean up.
- Annually - Attend required training.

CCML will record, and report to their supervisor, their voluntary service either in VMIS or using DA Forms 4713 and 4162.

CCML Leaders will never be alone with a child. All programs will have at least 2 vetted adults attending.

If the use of a motor vehicle is required for this program, then the Sponsoring Chaplain will arrange government employee and government vehicle, and the 2 adult rule will still apply.

The volunteer shall maintain strict confidentiality with respect to any personal or command information entrusted to or encountered by the volunteer. Failure to meet confidentiality standards will result in termination of the volunteer. By signing the volunteer agreement, the volunteer agrees to the Department of Defense confidentiality and privacy requirements agrees to adhere to these requirements.

The use of a vehicle is not required to perform these duties and is specifically prohibited.

Credential or License
Required

Yes (see qualifications)

Qualifications

- Attendance at this Worship at least 2x/month.
- Knowledge of Protestant requirements.
- Musical abilities.
- Ability to listen to instruction and implement duties.
- Patience, courtesy, and outgoing nature.
- Ability to respond to needs of officiant.
- Completed background check.
- Written parental permission is required for CCMLs who are under 18 yo.
- Each Army chapel volunteer will serve after completing basic volunteer documentation as provided by the Garrison Chaplain's Office. For statutory volunteers, at a minimum, this includes DA Form 2793. Unless VMIS is used, DA Form 4162 and DA Form 4713. For other forms of voluntary service, see the SOPs issued by the Office of the Chief of Chaplains.
- Because of the Specified designation of this PD, completed Army child protection prescreening and background checks. Valid documentation on file at the Garrison Chaplain's office.
- All CCML leaders will sign annual disclosure statements and attend annual training as required in this Position Description.

Involves working with children or youth on a regular basis. Volunteers working with children or youth on a regular basis must have a completed background check (Installation Records Check IRC and CID check; local nationals must also have a local government check).

Training

Required training includes:

- Annual Chapel Child Protection Training
- Annual Choir and Musician Training
- Annual Chapel Volunteer Training

Other training may include:

- IMCOM-Europe CARE Center Volunteer Training.
- Protestant and/or academic worship leadership certification and professional development programs.
- First Aid
- CPR

Involves work with confidential issues. Volunteers who work with confidential issues are required to have training on confidentiality and the safeguarding of privacy protected records.

Orientation

Annual Choir and Musician orientation is provided by the Garrison Chaplain's Office and is part of the requirement for all Chapel Volunteers.

Time Required

The time commitment is 2-10 hours per week to include:

- Congregational coordination.
- Engagement with congregation.
- Preparation, rehearsals, and support of Worship.
- Training.
- Travel to/from chapel programs.

Evaluation

Evaluation is ongoing by the Garrison Chaplain through the Sponsoring Chaplain.

Evaluation standards include:

- Demonstrated commitment to the Protestant Worship measured by recorded and reported volunteer service.
- Fulfillment of CCML duties measured by feedback from congregation.
- Communication and coordination with Garrison Chapel staff

and other Volunteer Choir and Musicians measured by feedback from Garrison Chapel leaders.

- Compliance with Army regulations regarding religion, child protection, and safety measured by chapel records.
- Personal development measured by attendance at and completion of training opportunities.

If the Garrison Chaplain determines that a CCML does not comply with requirements, then the volunteer will be terminated from service.

Benefits

Benefits to Volunteer CCML include:

- Personal worship and faith development through chapel engagement and leadership.
- Professional growth through training and program leadership.
- Enhanced resilience through interpersonal and religious support.
- experience in planning and leading Protestant worship opportunities for children.

Address

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Contact Person

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AVC Coordinator