

# AVC Volunteer Position

## Watch Care Volunteer

### USAG Wiesbaden Chapels

Provide religious education and care to children (0-3 year olds) during chapel programs.

Position Type                      Ongoing position

Posted

Duties                                      Watch Care provides children with an essential element of religion in accordance with AR 165-1, para 5-7 and AR 608-10. Watch Care is provided using Army Chapel Watch Care SOP.

Watch Care is for children aged 0-3 years old while their parents are participating in a chapel program.

All volunteers will work under the Supervision of the Garrison Chaplain through the Director of Religious Education (DRE) and Sponsoring Chaplain. Curriculum and resources will be approved and/or provided by the Garrison Chaplain's Office.

Watch Care Volunteers are SPECIFIED VOLUNTEERS who will work within guidance and regulation to:

- Weekly - Work with the Sponsoring Chaplain and Director of Religious Education to plan, prepare and implement a Watch Care class for 0-3 year olds as appropriate. The classes may be made of smaller age spans. Volunteers receive and care for children, compiling registration, attendance, and care documents.
- Biweekly (or Weekly) - Assist the congregation in building mentoring relationships between children and adults and in promoting advertising of Watch Care. The volunteer will clean classroom following the event and notify DRE or Chaplain of supply/resource needs.
- Monthly - Organize and maintain Watch Care room and supplies.
- Annually - Attend Watch Care Volunteer Training planned by the IMCOM-Europe and/or Garrison Chaplain.

May also serve on Garrison Watch Care Coordinating Council.

Watch Care Leaders will record, and report to their supervisor, their voluntary service either in VMIS or using DA Forms 4713 and 4162.

Watch Care Leaders will never be alone with a child. All programs will have at least 2 vetted adults attending.

If the use of a motor vehicle is required for this program, then the Sponsoring Chaplain will arrange government employee and government vehicle, and the 2 adult rule will still apply.

The volunteer shall maintain strict confidentiality with respect to any personal or command information entrusted to or encountered by the volunteer. Failure to meet confidentiality standards will result in termination of the volunteer. By signing the volunteer agreement, the volunteer agrees to the Department of Defense confidentiality and privacy requirements understands and agrees to adhere to these requirements.

The use of a vehicle is not required to perform these duties and is specifically prohibited.

Credential or License Required

Yes (see qualifications)

Qualifications

Qualifications for Watch Care include:

- Maintain CPR and First Aid credentials
- Attend this Garrison congregation's worship at least monthly
- Able to work independently as well as in a group environment
- Knowledge of child development and care
- Known for reliability and responsibility
- Willingness to work with 0-3 yo children
- Each Army chapel volunteer will serve after completing basic volunteer documentation as provided by the Garrison Chaplain's Office. For statutory volunteers, at a minimum, this includes DA Form 2793. Unless VMIS is used, DA Form 4162 and DA Form 4713. For other forms of voluntary service, see the SOPs issued by the Office of the Chief of Chaplains.
- Because of the Specified designation of this PD, completed Army child protection prescreening and background checks. Valid documentation on file at the Garrison Chaplain's office.
- Watch Care Volunteers sign annual disclosure statements and attend annual training as required in this PD

Involves working with children or youth on a regular basis. Volunteers working with children or youth on a regular basis must have a completed background check (Installation Records

Check IRC and CID check; local nationals must also have a local government check).

## Training

Required training includes:

- Annual Chapel Child Protection Training
- Annual Watch Care Leader Training

Other training may include:

- IMCOM-Europe CARE Center Volunteer Training.
- Religious Group and/or academic children's ministry certification and professional development programs.
- First Aid
- CPR

Involves work with confidential issues. Volunteers who work with confidential issues are required to have training on confidentiality and the safeguarding of privacy protected records.

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## Orientation

Annual Watch Care Volunteer orientation is provided by the Garrison Chaplain's Office and is part of the requirement for all Chapel Volunteers.

## Time Required

The time commitment is 4-5 hours per week to include:

- Congregational coordination.
- Engagement with children and congregation.
- Preparation and leadership of programs.
- Training.
- Travel to/from Watch Care events.

## Evaluation

Evaluation is ongoing by the Garrison Chaplain through the DRE and Sponsoring Chaplain.

Evaluation standards include:

- Demonstrated commitment to the Watch Care program measured by recorded and reported volunteer service.
- Fulfillment of Watch Care Volunteer duties measured by feedback from congregation and families.
- Communication and coordination with Garrison Chapel staff and other Watch Care Volunteers measured by feedback from

Garrison Chapel leaders.

- Compliance with Army regulations regarding religion, child protection, and safety measured by chapel records.
- Personal development measured by attendance at and completion of training opportunities.

If the Garrison Chaplain determines that a Watch Care Volunteer does not comply with requirements, then the volunteer will be terminated from service.

Benefits

Benefits to Watch Care Volunteers include:

- personal religious education and faith development as a through chapel engagement and leadership.
- experience in planning and leading young children.
- personal religious education about scriptures and worship.
- professional growth through training and program leadership.
- enhanced resilience through interpersonal and religious support.

Address

USAG Kaiserslautern Chaplain's Office  
Kaiserslautern  
APO, Armed Forces Europe 09227

Contact Person

Sponsoring Chaplain  
(314) 541-2100

AVC Coordinator

Heather Miles  
(063) 141-1900 ext 0  
483-9000  
heather.m.miles4.civ@mail.mil  
Nathan Records  
541-9000  
nathan.d.records.civ@mail.mil