

# AVC Volunteer Position

## Youth of the Chapel, Coordinating Council, Chair

### USAG Ansbach Chapels

Position Type	Ongoing position
Posted	6/23/2016
Duties	Youth of the Chapel (YoC) is a chapel auxiliary in accordance with AR 165-1, para 5-6.a.

YoC is for Middle School and High School aged adolescents.

The YoC Coordinating Council is an advisory group made of YoC representatives from each garrison chapel congregation. The YoC Coordinating Council Chairperson (Chair) is the convener of these meetings and works under the supervision of the Garrison Chaplain and Director of Religious Education.

In a joint faith program, each YoC leader will be connected with a chapel congregation providing point of contact and leadership for the YoC program inside that congregation's structure.

All volunteers will work under the Supervision of the Garrison Chaplain through the Director of Religious Education (DRE) and Sponsoring Chaplain. In the absence of a DRE, the IMCOM-Europe Religious Education Program Director (REPD) assists with supervision. Curriculum and resources will be approved and/or provided by the Garrison Chaplain's Office.

The Chair is a SPECIFIED VOLUNTEER who will:

- Weekly - Assist the Garrison Chaplain and congregation Sponsoring Chaplains in promoting advertising of YoC program.

- Biweekly (or weekly) - Provide assistance to YoC Leaders for their study events.

- Monthly - Lead the Council in planning a fun and fellowship activity for all congregations' YoC groups.

- Quarterly - Lead the Council in planning a spiritual resilience activity for all congregations' YoC groups.

- Semiannually - Lead the Council in planning a service project for all congregations' YoC groups.

Youth of the Chapel, Coordinating Council, Chair  
USAG Ansbach Chapels

- Annually - Attend YoC Volunteer Leadership Training planned by the IMCOM-Europe YoC Working Group.

May also serve on IMCOM-Europe YoC Working Group.

The Chair will record, and report to his/her supervisor, voluntary service either in VMIS or using DA Forms 4713 and 4162.

The Chair will never be alone with a child or youth. All programs will have at least 2 vetted adults attending.

If the use of a motor vehicle is required for this program, then the Sponsoring Chaplain will arrange government employee and government vehicle, and the 2 adult rule will still apply.

The volunteer shall maintain strict confidentiality with respect to any personal or command information entrusted to or encountered by the volunteer. Failure to meet confidentiality standards will result in termination of the volunteer. By signing the volunteer agreement, the volunteer agrees to the Department of Defense confidentiality and privacy requirements understands and agrees to adhere to these requirements.

The use of a vehicle is not required to perform these duties and is specifically prohibited.

Credential or License  
Required

Yes (see qualifications)

Qualifications

Qualifications for YoC Coordinating Council Chair include:

- YoC volunteers will be aged 18 or older.
- Attendance at a designated Garrison congregation's worship at least twice a month.
- Demonstrated leadership abilities and understanding of Army Youth of the Chapel.
- Each Army chapel volunteer will serve after completing basic volunteer documentation as provided by the Garrison Chaplain's office. For statutory volunteers, at a minimum, this includes DA Form 2793. Unless VMIS is used, DA Form 4162 and DA Form 4713. For other forms of voluntary service, see the SOPs issued by the Office of the Chief of Chaplains.

Youth of the Chapel, Coordinating Council, Chair  
USAG Ansbach Chapels

- Because of the Specified designation of this PD, completed Army child protection prescreening and background checks. Valid documentation on file at the Garrison Chaplain's office.
- All YoC leaders will sign annual disclosure statements and attend annual training as required in this Position Description.

Involves working with children or youth on a regular basis. Volunteers working with children or youth on a regular basis must have a completed background check (Installation Records Check IRC and CID check; local nationals must also have a local government check).

Training

Required training includes:

- Annual Chapel Child Protection Training
- Annual YoC Leader Training

Other training may include:

- IMCOM-Europe CARE Center Volunteer Training.
- Religious Group and/or academic Youth Ministry certification and professional development programs.
- First Aid
- CPR

Involves work with confidential issues. Volunteers who work with confidential issues are required to have training on confidentiality and the safeguarding of privacy protected records.

Orientation

Annual YoC Leader orientation is provided by the Garrison Chaplain's Office and is part of the requirement for all Chapel Volunteers.

Time Required

The time commitment is 10-15 hours per week to include:

- Congregational coordination.
- Engagement with youth and congregation.
- Preparation and leadership of programs.
- Training.
- Travel to/from YoC programming.

Evaluation

Evaluation is ongoing by the Garrison Chaplain through the DRE and Sponsoring Chaplain.

Evaluation standards include:

- Demonstrated commitment to the YoC Program measured by recorded and reported volunteer service.

Youth of the Chapel, Coordinating Council, Chair  
USAG Ansbach Chapels

- Fulfillment of Chair duties measured by feedback from the congregations and youth.
- Communication and coordination with Garrison Chapel staff and other YoC Volunteers measured by feedback from Garrison Chapel leaders.
- Compliance with Army regulations regarding religion, child protection, and safety measured by chapel records.
- Personal development measured by attendance at and completion of training opportunities.

If the Garrison Chaplain determines that a YoC Chair does not comply with requirements, then the volunteer will be terminated from service.

Benefits

Benefits to Chair include:

- personal religious education and faith development through chapel engagement and leadership.
- professional growth through training and program leadership.
- enhanced resilience through interpersonal and religious support.

Address

USAG Ansbach  
APO, Armed Forces Europe -----

Contact Person

Chaplain Sponsor  
(314) 467-2544

AVC Coordinator

----- (Insert name)  
----- (Insert CIV phone)  
(314) 467----- (Insert DSN)  
----- (Insert AVCC email)