

AVC Volunteer Position

Lector (Non-Specified)
Wiesbaden - Catholic

Position Type Ongoing Position

Duties Catholic Mass is an essential element of religion. It is a mission critical portion of the Commander's Master Religious Program in accordance with (IAW) Army Regulation 165-1, para. 2-3.a.

Mass is for all ages of authorized and assigned Soldiers, Civilians, and Dependents.

Volunteer Lectors support the Mass of a chapel congregation providing support to Chaplains and Chaplain Assistants. Lectors welcome and assist attendees.

All volunteers will work under the Supervision of the Garrison Chaplain through the Sponsoring Chaplain. Resources will be approved and/or provided by the Garrison Chaplain's Office.

Lectors are NON-SPECIFIED VOLUNTEERS who will:

- Coordinate this position with other volunteers so that someone is in each Mass service.
- Be prepared to read scripture passages, lead prayers, and/or make announcements.
- Assist Chaplain and lay leaders in order of service
- Arrive 30 minutes before the service
- Prepare at home reading the selections to understand the pronunciations, the meaning and the form (story, letter or poetry).
- Practice the selections at home to improve on voice volume, voice quality, diction, range of voice, pace, pausing, rhythm, intonation, and eye contact.
- Attend required training.

Lectors will record, and report to their supervisor, their voluntary service either in VMIS or using DA Forms 4713 and 4162.

Lectors will never be alone with a child (0-18 years old). Children normally attend Mass with their parents. All service with children will be IAW SOPs established by the Office of the Chief of Chaplains. Volunteer lectors do not serve on overnight events.

"Individuals otherwise required to perform duties only under LOSS may perform duties without LOSS supervision if interaction with the child occurs in the presence of the child's parent or guardian... or is necessary to prevent the death of or serious harm to the child, and supervision is impractical or infeasible (for example, medical

emergency or emergency evacuation of a child from a hazardous location).”

The volunteer shall maintain strict confidentiality with respect to any personal or command information entrusted to or encountered by the volunteer. Failure to meet confidentiality standards will result in termination of the volunteer. By signing the volunteer agreement, the volunteer agrees to the Department of Defense confidentiality and privacy requirements agrees to adhere to these requirements.

Time Required The time commitment is 2-5 hours per week to include:

- Congregational coordination.
- Engagement with congregation.
- Preparation and support of Mass.
- Training.
- Travel to/from chapel programs.

Evaluation Evaluation is ongoing by the Garrison Chaplain through the Sponsoring Chaplain.

Evaluation standards include:

- Demonstrated commitment to Catholic Mass measured by recorded and reported volunteer service.
- Fulfillment of Volunteer Lector duties measured by feedback from congregation.
- Communication and coordination with Garrison Chapel staff and other Volunteer Lectors measured by feedback from Garrison Chapel leaders.
- Compliance with Army regulations regarding religion, child protection, and safety measured by chapel records.
- Personal development measured by attendance at and completion of training opportunities.

If the Garrison Chaplain determines that a Volunteer Lector does not comply with requirements, then the volunteer will be terminated from service.

Benefits Benefits to Volunteer Lectors include:

- Personal Mass and faith development through chapel engagement and leadership.
- Professional growth through training and program leadership.
- Enhanced resilience through interpersonal and religious support.

Training Required training includes:

- Annual Lector Training
- Annual Chapel Volunteer Training

Other training may include:

- IMCOM-Europe CARE Center Volunteer Training.

- Annual Chapel Child Protection Training
- Catholic and/or academic Mass leadership certification and professional development programs.
- First Aid
- CPR

Orientation Annual Lector orientation is provided by the Garrison Chaplain's Office and is part of the requirement for all Chapel Volunteers. Will the volunteer work with confidential issues or privacy protected records?

Confidential Yes

Qualifications Lector qualifications include:

- Attendance at this Mass at least 2x/month.
- Knowledge of Catholic requirements.
- Compliance with Catholic requirements.
- Ability to listen to instruction and implement duties.
- Patience, courtesy, and outgoing nature.
- Ability to respond to needs of officiant.
- Completed background check if required.
- Assist Chaplain and Chaplain Assistant in the Religious Support Emergency Preparedness Plan.
- Written parental permission is required for Lectors who are under 18 yo.
- Each Army chapel volunteer will serve after completing basic volunteer documentation as provided and filed by the Garrison Chaplain's Office. For statutory volunteers, use DA Form 2793. Unless VMIS is used, DA Forms 4162 and 4713 are required. For other voluntary service, see Office of the Chief of Chaplains' SOPs. This PD is Non-Specified; child protection background checks are not conducted, and Lector serves under LOSS when with children whose parents are not present.

The following qualifications appear for positions at statutory organizations only.

Motor Vehicle Use Not Required

Involves Work with Children or Youth Yes, short term basis (Example: one day field trip or event)

Credential or License Required No

Position Availability

Status Open

Location

USAG Wiesbaden Chaplain's Office
Unit
APO, Armed Forces Europe

Supervisor

First-line Supervisor
Chaplain Sponsor, (314) 548-5176

Second-line Supervisor
Garrison Chaplain, (314) 548-5176
