

SMARTBOOK

Religious Affairs Specialist
Advanced Individual Training
Course (Resident) (Apr 20)

U.S. Army Chaplain Center & School
10100 Lee Road
Fort Jackson, SC 29207



TABLE OF CONTENTS

U.S. Army Chaplain Center & School
10100 Lee Road
Fort Jackson, SC 29207





Content Area	#
<u>Introduction & Course Overview</u>	6-8
Module A	9
Branch History	10
Introduction to Military References	11
Introduction to Army Writing	12
Standard Operating Procedures	13
Religious Support Fundamentals	14
Military Briefings	15
Types of Orders	16
Analyze an Order for Religious Support Requirements	17
Staff Organization and Operations	18
Synchronize Religious Support Activities with Staff	19
Critical Thinking	20
Military Correspondence	21
Coordinate Religious Support in the Absence of a Chaplain	22



Content Area	#
Module B	23
Accommodate Religious Practices	24
Confidential Communications	25
Referrals	26
Respond to a Distressed Individual	27
Screen a Prospective Counselee	28
Chaplain Corps Specific SHARP Training	29
Provide Support for UMT Program	30
Provide Support for a Worship Service	31
Manage an Offering	32
Module C	33
Cultural Awareness	34
Religious Area Analysis/Religious Impact Assessment	35
Provide UMT Support to Soldier and Leader Engagements	36



Content Area	#
Operational Symbols and Graphics	37
Religious Support Planning in a Tactical Environment	38
Religious Support to the Wounded and Dying	39
Memorial Services and Ceremonies	40
Module D	41
Land Navigation	42
Religious Support Simulation Exercise	43
Manage Force Protection to the Unit Ministry Team (UMT)	44
ACE Suicide Prevention Training	45
FBCB2 Operator Training (JCR)	46
Religious Affairs Specialist STX	47
Module E	48
Conduct AIT Administrative Requirements	49

INTRODUCTION & COURSE OVERVIEW

U.S. Army Chaplain Center & School
10100 Lee Road
Fort Jackson, SC 29207

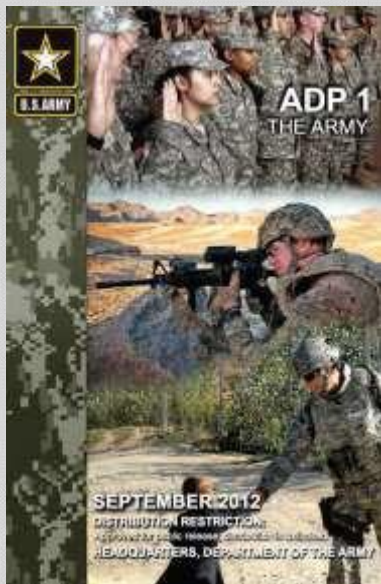


Introduction



Welcome to the Advanced Individual Training Course Smartbook.

Purpose: To train Enlisted Soldiers to perform the religious support tasks necessary to accomplish the Battalion level Unit Ministry Team mission in combat and during peacetime.

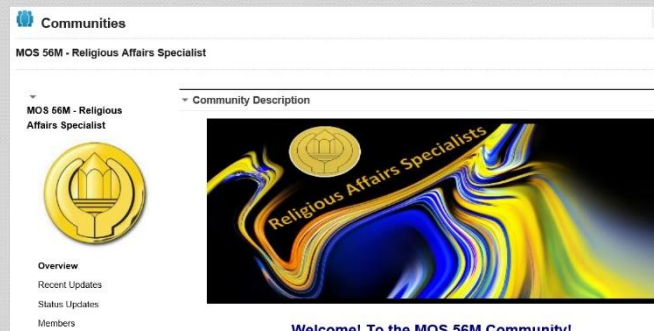


Top Ten Publications:

1. AR 165-1, Army Chaplain Corps Activities
2. FM 1-05, Religious Support
3. JP 1-05, Religious Affairs in Joint Operations
4. ATP 1-05 Series
5. ADP 1, The Army
6. ADP 3-0, Unified Land Operations
7. ADP 5-0, The Operations Process
8. ADP 6-0, Mission Command
9. AR 670-1, Wear and Appearance of Army Uniforms and Insignia
10. AR 623-3, Evaluation Reporting System

Top Five Digital Resources:

1. [56M ACT Communities](#)
2. [Army Publishing Directorate](#)
3. [USACHCS](#)
4. [USACHCS Training](#)
5. [Chaplain Corps Doctrine Page](#)



The 56M Community Page on Army Career Tracker

Course Overview



MODULE A: Religious Support and Staff Operations. This module provides a basic overview of Religious Support Fundamentals and how a Battalion level UMT operates as part of a Battalion Staff.

MODULE B: Religious Support in a Unit Setting. This module introduces how UMTs operate in a unit setting. The focus is on developing Basic Human Interaction skills and planning/executing Battalion level UMT programs. Students will demonstrate basic understanding of RS operations in a non-tactical environment through a series of practical exercises and facilitated discussions

MODULE C: Religious Support and Preparation for Deployment. This module provides an overview of Battalion UMT activities in an operational environment. The focus is battlefield awareness and how Religious Support is incorporated into the mission.



A student tracks battlefield movement on a map.

MODULE D: Religious Support in an Operational Environment. This module provides 56Ms an introduction into casualty ministry and conducting risk management in a tactical setting. The STX trains and familiarizes 56Ms with Warrior Tasks Battle Drills while in a tactical setting combined with a Religious Support exercise in the Computer Simulation Center involving scenarios for a deployed BCT. The focus is to evaluate 56Ms on Religious Support Tasks in a rigorous field environment.

MODULE E: Administrative Requirements. The administrative module does not count toward Academic Hours.

RELIGIOUS SUPPORT AND STAFF OPERATIONS

U.S. Army Chaplain Center & School
10100 Lee Road
Fort Jackson, SC 29207



Branch History



Task: Identify important facts of the Chaplain Corps history.

The lesson provides an overview of the Chaplain Corps history to include Religious Affairs Specialists who played significant roles in our history, MOS and school changes, historical development of the 56M, doctrine, and roles and responsibilities of a Religious Affairs Specialist.



Essential

Steps/Content:

Review historical development of the Chaplain Corps.

Key References:

- 1 – ATP 1-20
- 2 – FM 1-05

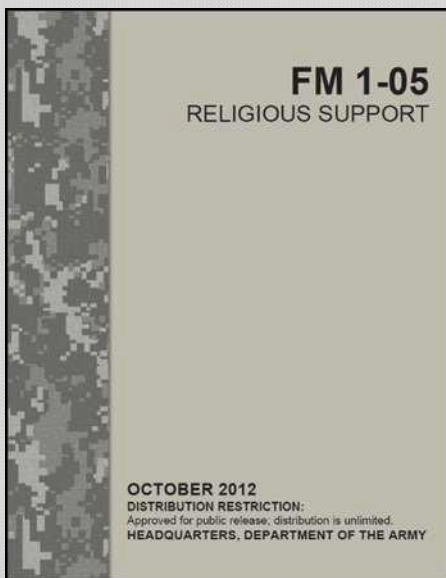
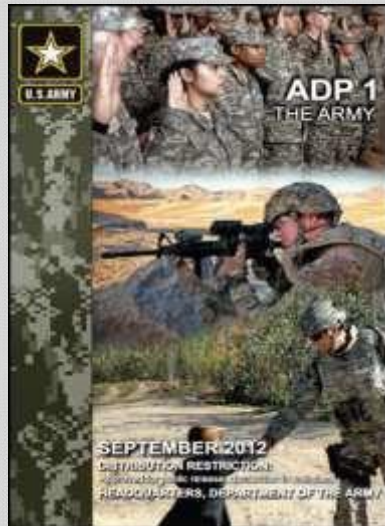
Introduction to Military References



[Task # 16-5-3002](#) Perform Religious Administrative Support

Task: Identify Military References

The lesson identifies different types of military references.



Essential Steps/Content:
Access Reference Army Publications

Key References:

- 1 – AR 165-1
- 2 – AR 25-30
- 3 – FM 1-05

Intro to Army Writing



Task: Write in the Army style.

The lesson covers the Army writing principles.



Essential Steps/Content:
Basic knowledge of Army writing.



Key Reference:
AR 25-50

Standard Operating Procedures



Task: Define the standard operating procedure (SOP).

The lesson provides an overview of SOPs.



Essential Steps/Content:

1. Define the standard operating procedure.
2. Develop a standard operating procedure.

Key Reference:

ADP 5-0

Religious Support Fundamentals

[Task # 805D-201-1111](#) Coordinate Religious Support in the Absence of a Chaplain



Task: Identify religious support fundamentals

The lesson provides an overview of religious support, to include the mission, functions, roles and responsibilities of the UMT.



Essential Steps/Content:

1. Introduction to Religious Support Planning and Operations.
2. Coordinate Religious Support in the Absence of the Chaplain.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05

Military Briefings



Task: Identify four different types of briefings.

The lesson teaches students how to conduct military briefings.



Essential Steps/Content:

1. Types of military briefings.
2. How to conduct a military briefing.

Key References:

- 1 – AR 165-1
- 2 – ATP 1-05.01
- 3 – FM 6-0

Types of Orders



[Task # 16-TM-1001](#) Conduct Religious Services

Task: Identify types of orders.

The lesson provides an overview of the various types and components of orders.



Base OPORD

1. Situation
2. Mission
3. Execution
4. Sustainment
5. Command & Control

Essential Steps/Content:

1. Introduction to types of orders.
2. The five paragraphs of an operation order.
3. Additional components of an operations order.

Key References:

- 1 – AR 165-1
- 2 – ATP 1-05.01
- 3 – ATP 1-05.03

Analyze an Order for Religious Support Requirements

[Task # 805D-211-1102](#) Extract Pertinent Information from Plans or Orders



Task: Analyze an order of religious support.

The lesson provides an introduction OPORD analysis for religious support.



Essential Steps/Content:
Interpret an OPORD
WARNORD and a
FRAGORD.

Key References:

- 1 – ADP 5-0
- 2 – FM 1-05
- 3 – FM 6-0

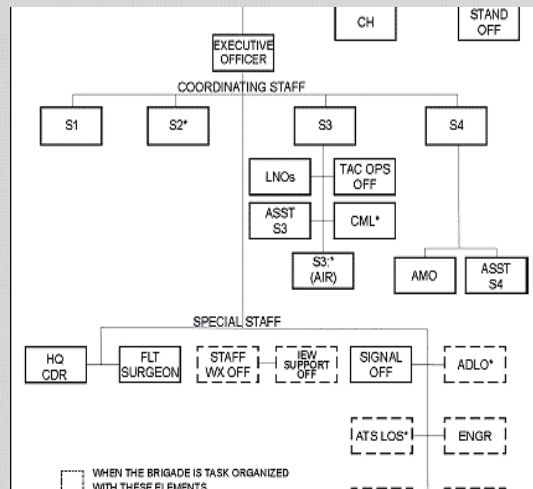
Staff Organization and Operations

[Task # 805D-211-1103](#) (Prepare Unit Ministry Team (UMT) Input to Running Estimates, OPLANS and OPORDS)



Task: Identify Battalion level staff structures, function and organization.

The lesson covers staff responsibilities and duties and fundamentals of battalion through corps-level staff organizations.



Essential Steps/Content:

1. Army Staff Structures, Function, and Organization.
2. Role play an assigned staff function during classroom operations.
3. Staff Organization and Operation Quiz.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05
- 3 – FM 6-0

Synchronize Religious Support Activities with Staff

[Task # 805D-211-2101](#) Synchronize Religious Support with Staff



Task: Synchronize religious support activities with staff.

The lesson focuses on the mission of the UMT to provide religious support to the Army unified land operations by assisting the commander in providing for free exercise of religion.



Essential Steps/Content:

1. Review staff section rules and responsibilities.
2. Synchronize religious support with staff sections.



Key References:

- 1 – ADP 5-0
- 2 – FM 1-05

Critical Thinking



Task: Apply critical and creative thinking.

The lesson introduces the process of thinking critically and specifically how critical thought impacts military decision-making.



Essential Steps/Content:

1. Identify critical and creative thinking.
2. Apply critical and creative thinking.
3. Assess critical and creative thinking skills.



Key References:

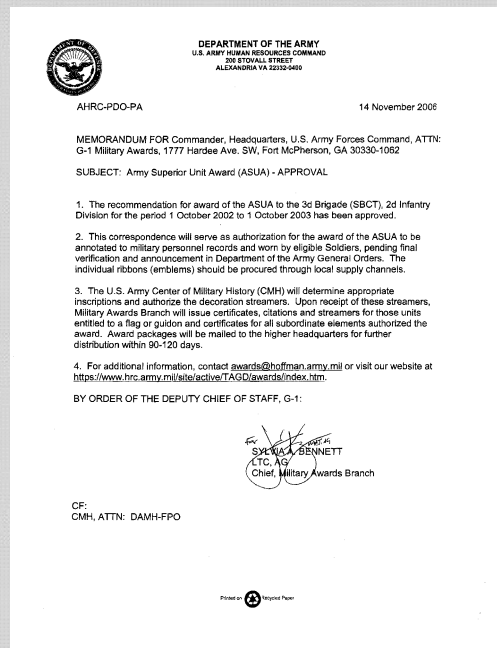
- 1 – ADP 6-22
- 2 – AR 165-1
- 3 – FM 6-22

Military Correspondence



Task: Prepare military correspondence.

The lesson identifies types of military correspondence.



Essential Steps/Content:

1. Knowledge of military correspondence.
2. Ability to prepare correspondence.

Key Reference:

AR 25-50

Coordinate Religious Support in the Absence of a Chaplain

[Task # 805D-201-1111](#) Coordinate Religious Support in the Absence of a Chaplain



Task: Coordinate religious support in the absence of a chaplain.

The lesson provides procedures for the Religious Affairs Specialist to coordinate religious support in the absence of his/her chaplain.



Essential Steps/Content:

1. Report the Chaplain's availability to the Cdr.
2. Follow coordinating instructions of the Religious Support Annex or tactical/installation SOP.
3. Request chaplain support from next higher headquarters.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05
- 3 – JP 1-05

RELIGIOUS SUPPORT IN A UNIT SETTING

U.S. Army Chaplain Center & School
10100 Lee Road
Fort Jackson, SC 29207



Accommodate Religious Practices

[Task #: 805D-207-2101](#) Advise Soldiers on the Process for Accommodation of Religious Practice



Task: Advise Soldiers on process for accommodation of religious practices.

The lesson provides an overview of accommodating religious practices in the Army.



Essential Steps/Content:

1. Review religious needs accommodation policies.
2. Explain the process that a Soldier must follow to have the Army accommodate a religious practice.
3. Explain the decision making and appeal process.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05
- 3 – JP 1-05

Confidential Communications

[Task # 805D-203-1050](#) Protect Sensitive Information, Privileged communication and confidentiality



Task: Protect sensitive information, privileged communication and confidentiality.

The lesson identifies the types of confidential communications and discusses the policy on privileged communications.



Essential Steps/Content:
Apply the principles of confidential communication in accordance with MRE 503 and AR 165-1.



Key References:

- 1 – AR 165-1
- 2 – MRE 503

Referrals

[Task # 805D-203-1035](#) Screen a Prospective
Counselee

[Task # 805D-201-1111](#) Coordinate Religious Support
in the Absence of a Chaplain



Task: Identify referral agencies.

The lesson focuses on the tasks necessary to determine the counselee's need for support beyond the UMT.



Essential Steps/Content:

1. Introduction of resources and supporting agencies that provide different types of assistance to Soldiers.
2. Maintain current portfolio of Soldier support agencies.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05

Respond to a Distressed Individual



[Task # 805D-203-1151](#) Provide Crisis Intervention

Task: Assist a distressed Individual.

This lesson provides an introduction on the knowledge, skills, and techniques necessary to appropriately respond to a distressed individual.



Essential Steps/Content:

1. Characteristics of a Crisis.
2. Maintain a calm presence...role play scenarios.

Key References:

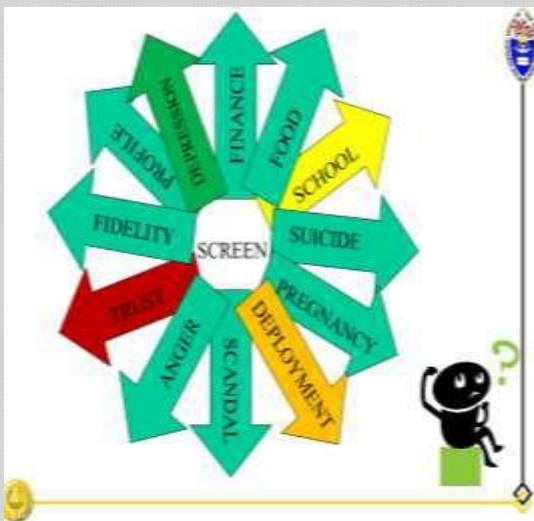
- 1 – AR 165-1
- 2 – FM 1-05

Screen a Prospective Counselee

[Task # 805D-203-1035](#) Screen a Prospective
Counselee

Task: Apply active listening techniques when screening a prospective counselee.

The lesson identifies techniques to use when screening a prospective counselee and determining their needs.



Essential Steps/Content:

1. Review the components of active listening.
2. Perform active listening practical exercises for screening counselees.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05

Chaplain Corps Specific SHARP Training

[Task # 805D-203-1151](#) Provide Crisis Intervention

[Task # 805D-203-1035](#) Screen a prospective counselee



Task: Define chaplain-specific support for victims of Sexual assault and harassment.

The lesson provides a foundation for responding to a Sexual Harassment/Assault victim.

SHARP Summit 2015: Army news and information

March 22, 2015
by U.S. Army



Bystanders need to protect victims of sexual predators, Soldiers say

March 24, 2015
by David Vergara



Essential Steps/Content:
Know how Chaplains respond to victims of sexual assault.

Key Reference:
DODI 6495.02 Change 3

Provide Support for a UMT Program



Task: Conduct a religious support event.

The lesson provides the skills and techniques necessary to assist in the planning and execution of a UMT Program.



Essential Steps/Content:

1. Discuss planning procedures.
2. Plan a spiritual fitness event.



Key References:

- 1 – AR 165-1
- 2 – FM 1-05

Provide Support for a Worship Service



[Task # 805D-201-1020](#) Prepare for Religious Services

Task: Provide support for a worship service.

The lesson explains how the Religious Affairs Specialist will provide support for worship services.



Catholic Altar

Essential Steps/Content:

1. Discuss support vs. participate.
2. Identify types and parts of the chapel.
3. Religious services stages of support and bulletins.
4. Identify ecclesiastical items and setup worship service.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05

Manage an Offering



[Task # 805D-208-1007](#) Manage an Offering

Task: Apply proper offering management procedures.

The lesson focuses on chapel offerings and the necessary steps needed to properly receive and secure an offering.



Essential Steps/Content:

1. Receive, count and secure an offering.
2. Complete a Detailed Income Report (DIR).

Key References:

- 1 – AR 165-1
- 2 – FM 1-05

RELIGIOUS SUPPORT AND PREPARATION FOR DEPLOYMENT

U.S. Army Chaplain Center & School
10100 Lee Road
Fort Jackson, SC 29207



Cultural Awareness



Task: Identify the impact of culture on military operations within the content of TRADOC Cross-Cultural competencies.

The lesson promotes awareness of various cultures.



Essential Steps/Content:
Identify the impact of culture on military operations.

Key References:

- 1 – AR 165-1
- 2 – ATP 1-05.03
- 3 – FM 1-05

Religious Area Assessment /Religious Impact Assessment (RAA/RIA)

[Task # 805D-209-1140](#) Research Indigenous Religions



Task: Prepare a religious impact assessment.

The lesson focuses on the tasks necessary to give a religious area impact assessment using Appendix A of ATP 1-05.03.



St. Elijah Monastery, Iraq

Essential Steps/Content:
Learn how religion(s) and beliefs impact military operations.

Key References:

- 1 – ATP 1-05.03
- 2 – FM 1-05
- 3 – JP 1-05

Provide UMT Support to Soldier and Leader Engagements



[Task # 805D-209-2010](#) Provide UMT Support to Soldier and Leader Engagements

Task: Provide UMT support to Soldier and Leader Engagements.

The lesson focuses on providing UMT support to SLE.



Essential Steps/Content:
Identify Soldier Leader Engagement principles and ATP 1-05.03.

Key Reference:
ATP 1-05.03

Operational Symbols and Graphics



[Task # 805D-211-1307](#) Determine Pertinent Religious Support Information from a Digital Display, Map or Overlay

Task: Identify operational symbols and graphics.

The lesson focuses on identifying operational symbols and graphics.

Affiliation	Color
Friend, Assumed Friend	Blue
Hostile, Suspect	Red
Neutral	Green
Unknown, Pending	Yellow

Echelon	Amplifier	Example of amplifier with friendly unit bracte
Team or crew <i>Note: This is the smallest echelon and should not be confused with company team and brigade combat team in the next paragraph.</i>	■	
Squad	●	
Section	●●	
Platoon or detachment	●●●	
Company, battery, or troop	■	
Battalion or squadron	■●	
Regiment or group	■●●	
Brigade	■●●●	
Division	■●●●●	
Corps	■●●●●●	

Essential Steps/Content: Identify and analyze operational symbols on an overlay.

Key References:

- 1 – ADP 5-0
- 2 – ADP 1-02
- 3 – TC 3-25.26

Religious Support Planning for a Tactical Environment

[Task # 805D-211-1102](#) Extract Pertinent Information from Plans or Orders

[Task # 805D-211-1103](#) Prepare UMT Input to Running Estimates, OPLANS and OPORDS



Task: Plan religious support in a tactical environment.

The lesson provides an introduction of planning religious support in a field environment including plans and operations.



Essential Steps/Content:
Develop a religious support plan and maintain estimates throughout the simulation exercise.

Key References:

- 1 – ADP 5-0
- 2 – ATP 1-05.03
- 3 – ATP 1-05.01

Religious Support to the Wounded and Dying

[Task # 805D-203-1136](#) Provide Religious Support to Wounded or Dying Soldiers



Task: Administer religious support to the wounded and Dying.

The lesson provides an introduction on casualty ministry to include triage categories.



Essential Steps/Content:

1. Become familiar with assessing casualties and the medical support procedures.
2. Triage casualties according to religious support needs.
3. Coordinate and manage the conduct of religious support in role playing practical exercises.

Key Reference:
FM 1-05

Memorial Services and Ceremonies



[Task #: 805D-201-1035](#) Support a Memorial Service

Task: Prepare for a memorial event.

The lesson focuses on the UMT's role in providing support for memorial services and memorial ceremonies.



Essential Steps/Content:
Prepare a Memorial Event.

Key References:

- 1 – AR 165-1
- 2 – ATP 1-05.02
- 3 – FM 1-05

RELIGIOUS SUPPORT IN AN OPERATIONAL ENVIRONMENT

U.S. Army Chaplain Center & School
10100 Lee Road
Fort Jackson, SC 29207



Land Navigation



Task: Demonstrate land navigation and map reading Skills.

The lesson reinforces land navigation skills.



Essential Steps/Content:

1. Read topographic symbols on a military map.
2. Identify terrain features on a map.
3. Measure distance on a military map.
4. Determine distance between two points on a map.
5. Determine grid azimuth.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05
- 3 – TC 3-25.26

Religious Support Simulation Exercise



Task: Complete Religious Support Simulation Exercise.

The simulation exercise incorporates previous religious support training in a simulated environment.



Essential Steps/Content:

1. Develop a religious support plan.
2. Coordinate religious support.
3. Maintain running estimates.



Key Reference:

FM 1-05

Manage Force Protection for the Unit Ministry Team (UMT)

[Task # 805D-211-1302](#) Manage Force Protection for the Unit Ministry Team



Task: Manage force protection for the Unit Ministry Team.

The lesson focuses on managing force protection for the UMT by assessing the situation, mission and threats, identifying an appropriate plan and providing protection for chaplain.



Essential Steps/Content:

1. Assess the situation, mission and threats.
2. Identify appropriate position or plan of action.
3. Provide protection for the chaplain.

Key References:

- 1 – AR 165-1
- 2 – ATP 1-05.01
- 3 – ATP 1-05.03

Suicide Prevention Training



Task: Perform suicide intervention using ACE

The lesson will enhance a student's ability to intervene until either the immediate risk of suicide is reduced or additional life-assistance resources can be found.



Essential Steps/Content:

1. Practice prevention techniques through role playing exercises.
2. Utilize Ask, Care, and Escort procedures.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05
- 3 – PAM 600-24

FBCB2 Operator Training



Task: Operate FBCB2-FBT

The lesson provides basic knowledge of using the FBCB2 system.



Essential Steps/Content:

1. Identify FBCB2-BFT components.
2. Perform Startup Operations on the FBCB2-BFT.
3. Perform Shutdown Procedures on the FBCB2-BFT.
4. Describe functional areas of Display Process (Operations) Screen
5. Employ administrative functions on FBCB2-BFT.
6. Employ map functions on FBCB2-BFT.
7. Execute message management functions.
8. Apply message addressing features.
9. Prepare and send a free text message.

Key References:

- 1 – TB 11-7010-326-10-3
- 2 – TM 11-7010-326-10
- 3 – TM 11-7025-326-13&P

Religious Affairs Specialist AIT STX



Task: Conduct Situational Training Exercise (STX)

The capstone exercise will provide an understanding of how the UMT will operate in a tactical environment.



Essential Steps/Content:

1. STX Prep and Mission Brief.
2. Rehearse Warrior Tasks and Battle Drills.
3. Situational Training Exercise Activities.
4. Weapon and Equipment Recovery.

Key References:

- 1 – AR 165-1
- 2 – FM 1-05
- 3 – TRADOC Pamphlet 600-4

ADMINISTRATIVE REQUIREMENTS

U.S. Army Chaplain Center & School
10100 Lee Road
Fort Jackson, SC 29207

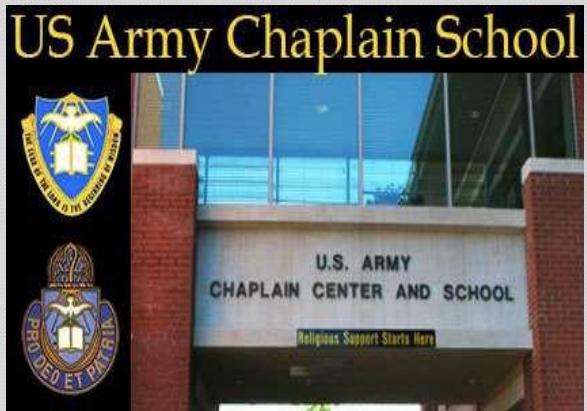


Conduct AIT Administrative Requirements



Task: Conduct Course Administrative Requirements.

This lesson plan prescribes administrative requirements for the 56M10 AIT Course. There are no individual tasks taught, supported, or reinforced in this lesson plan.



Essential Steps/Content:

1. Conduct In-processing.
2. Physical Readiness Training.
3. Conduct Developmental Counseling.
4. Conduct Graduation Exercise.
5. Conduct Out-Processing.
6. STX Recovery.



Key References:

- 1 – AR 340-21
- 2 – ATP 6-22.1
- 3 – FM 7-22